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Maura J. Rossman, M.D., HCLHIC Co-Chair
Health Officer, Howard County Health Department

Steven C. Snelgrove, HCLHIC Co-Chair
President, Howard County General Hospital

Howard County Local Health Improvement Coalition

Healthy Aging Work Group Meeting
 December 18, 2017 – 2:30 p.m. – 4:00 p.m.
 Barton A&B

Minutes

Members Present:

Karen Basinger, University of MD Extension
 Renee Bitner, HCHD
 Lois Joellenback, HCHD
 Jill Kamenetz, HC DCRS
 Andrew Monjan, Transition Howard County

Tracy Novak, HCGH
 Cyndi Rogers, Winter Growth Inc.
 Maura Rossman, HCHD
 Charles Smith, HC DCRS

Guests Present:

Erin Anderson, HCHD
 Emily Leclercq, HC DCRS

Staff Present:

Sharif Braxton, HCLHIC Program Coordinator
 Kelly Kesler, HCLHIC Program Director
 Mary Wahl, HCLHIC Program Manager
 Lauren Williams, HCLHIC Program Coordinator

Topic/Agenda	Discussion	Action/Follow-up
Welcome and Introductions	<p>Sharif Braxton called the meeting to order at 2:33p.m.</p> <p>Participants and guests introduced themselves.</p>	
Approval of Minutes and Announcements	<p>Sharif Braxton shared that the work group meeting would be recorded for production of minutes.</p> <p>Sharif Braxton provided a re-cap from the October 23, 2017 meeting and asked for any corrections to the minutes from that meeting.</p> <p>A motion to accept the minutes as written was made by Charles Smith and seconded by Maura Rossman.</p>	<p>Minutes from the previous meeting will be available one week prior to the next meeting date at http://www.hclhic.org/membership/meeting-portal.</p> <p>Group members are encouraged to provide event information for inclusion on the HCLHIC website and to visit the site for information on upcoming events: http://www.hclhic.org/news-events/lhic-and-partner-</p>

Group members shared brief announcements.

[events/month.calendar/](#). To request an event be added to the HCLHIC Community calendar contact lhic@howardcountymd.gov.

Erin Anderson of Emergency Planning and Response with the Howard County Health Department informed the group of their Preparedness Pals brochure. The purpose of the brochure is to improve emergency preparedness and response for those with chronic medical conditions, communication barriers and mobility issues – such as those in the aging community. Brochures and business cards were distributed and an electronic copy can be found on the [HCLHIC website](#). For more information, contact Erin Anderson at eanderson@howardcountymd.gov or 410-313-7538

Tracy Novak with Howard County General Hospital shared that the Hospital, in light of the efforts of the Speakeasy program, is incorporating improved advanced care planning into its practices. The hospital seeks to increase the number of individuals with a designated healthcare agent and to implement better processes. One improved process is ensuring EPIC is compatible with accepting advanced care documentation and information within its system.

Charles Smith provided a summary of the development of the LHIC brain health definition. It had been decided to use the definition of brain health developed by the NIH and for the HCLHIC to add its own contextual framing of that definition. Two different versions of the framing of this definition were developed: A “neutral” framing and one that was classified as “mild anxiety.” These options were pilot-tested by Charles. There were generally equal views of both framings from the general populace, but individuals with health education backgrounds favored the mild anxiety version. Both versions will be included with the minutes (attached to email). **It is requested that workgroup members vote (link [here](#)) on the version they prefer and explain why. This**

		<p>response is requested by January 10th, 2018.</p> <p>The HCLHIC thanks Andrew Monjan and Charles Smith for their insight and assistance on this project!</p> <p>Sharif Braxton shared that the HCLHIC met with leadership from The Village in Howard regarding renewing their membership, as well as collaboration between the two groups. Additional updates will be shared as they become available.</p>
Virtual Dementia Tour Debrief	Emily Leclercq, Resource Specialist for Maryland Access Point (MAP), led the group in a facilitated debrief of the Virtual Dementia Tour.	For more information about the Virtual Dementia Tour program, potential collaboration, or to schedule a tour, please contact Emily Leclercq at eleclercq@howardcountymd.gov or 410-313-8135.
Strategic Planning Session	Sharif Braxton and Mary Wahl led the discussion on the update of the strategies and community programs prioritized for the FY18-20 Action Plan.	Coalition members discussed strategies and current program offerings in the county and provided feedback.
Wrap Up and Adjournment	The work group meeting was adjourned at 4:00 p.m.	

Work Group

February 26, 2018 2:30- 4:00 pm, Barton A&B
 March 26, 2018 2:30- 4:00 pm, Barton A&B
 May 21, 2018 2:30- 4:00 pm, Barton A&B

FULL HCLHIC

January 25, 2018 8:30-10:30 am, Susquehanna

Respectfully submitted by
 Sharif Braxton
 Program Coordinator, Howard County Local Health Improvement Coalition